

DOCUMENT ROUND UP LIST

NO originals, please! Please supply me with electronic versions of your information such as PDF or XPS files. They must be electronic versions of the actual statements and can be scanned versions.

NO SCREEN SHOTS.

PLEASE DO NOT SEND ME MAC OR APPLE FILES (PAGES FILES ETC.) IF YOU ARE GOING TO SEND ME FILES MAKE SURE THEY ARE IN A WORD DOCUMENT OR EXCEL - WINDOWS FILE FORMAT OR PDF OR XPS FILES.

These can be in any order and electronic copies will save you money!

HOUSING

- Written history by year of home purchases and employment (where you both worked) from the time you met until present **may be requested.**
- Property tax statement for each home or real estate property owned.
- Mortgage statement for each property showing balance due, escrow balance, interest rate, monthly payment showing principal, interest.
- Copy of any recent property appraisals if any.
- The history of the purchase of your current home; closing documents (financial pages only!), a list of improvements and costs, IRS Form 2119 from your income tax return if you deferred the gain from a prior home into the current home. This IRS Form would have been filed with your income tax return in the year you sold the prior home and purchased your current home if you sold your prior home before 1998, may be requested.
- Cost basis information on all properties to include 1031 exchanges deferrals and depreciated cost basis on rental property.
- Statements showing timeshare ownerships and annual costs associated with the ownership.

RETIREMENT

- Retirement account statements, IRA, 401k, 403b, 457, defined benefit plans, deferred compensation.
- Each employer's annual statement describing the corporate benefits package including medical/life insurance benefits, balances and loans on 401(k) plans, pension summaries, deferred compensation balances and terms, stock options exercised and un-exercised, stock awards, ESOP and ESPP plans.

BANKING & INVESTMENTS

- Current brokerage and bank statements showing all liquid investment assets, to include cost basis information. 12 months worth of statements **may be requested.**
- List of what is in your safety deposit box.
- www.AnnualCreditReport.com Credit report from at least **ONE** of the reporting companies for each person.

- List all current debts, monthly payments, interest rate and reason for the debt.
- Information on loans payable to you from third parties, such as family members or friends.
- Statements on non-liquid investment assets such as limited partnerships.
Intellectual Property, have you written any books, screenplays, computer programs, financial spreadsheets?
- Financial statements given to a banking institution in connection with a recent loan application.
- If a business is owned, the most recent income tax return, annual profit and loss statement, and most current year to date profit and loss statements.
- Statements showing funds set aside for your children.

INSURANCE & VEHICLES

- Copies of any life or disability insurance statements on each member of the family. What are the premiums by policy? When are they due, and how are they paid? Cash value of Whole Life insurance with death benefit amounts. Term Life insurance death benefit amounts.
- Do the same for health insurance policies. www.wahealthplanfinder.org or www.ehealthinsurance.com quotes for new medical insurance vs. COBRA coverage. **How much is your health insurance for just you, you and your children, you and your current family.**
- Property and casualty insurance premiums for all of your homeowners and auto insurance broken out by the item being insured. Also, get information on any premiums for personal umbrella liability insurance you might have as well as the name and the phone number of your insurance agent.
- Copies of the registration statement for each auto and boat showing the Vin or Hull number and license plate number.
- Airline mile statements, screen shots from the internet are ok.

TAX & SOCIAL SECURITY

- Federal income tax returns for the last three years including W-2 statements for each return.
- End of year pay stubs for both parties for most recent year.
- Last three pay stubs for both spouses that show deductions from gross pay.
- Copy of most recent Social Security benefits statement for both parties www.ssa.gov/myaccount .
This can now be done online – you can set up a user account.

BUDGETING & DEBT

- Attached budget sheet filled out with notes explaining each entry that relate to the children's expenses.
- Current credit card statements for every credit card you own.
- Check registers and statements for the last 12 months **may be requested.**
- Statements for all utilities for the last 12 months **may be needed.**

LEGAL

- A copy of any community, separate property, pre-nuptial agreements, or trust documents.
- Copies of any agreements the two of you have signed in relation to this divorce matter.
- Copy of any prepaid cemetery plots/burial arrangements showing value and ongoing costs.

Is there any future financial event that you are aware of that might be relevant to your financial settlement?

Further information will be requested as required. Trust AND Verify.

Current Monthly Budget

DRAFT

	JOINT	Husband	Wife		JOINT	Husband	Wife
1 <u>HOUSING</u>				57 <u>TRANSPORTATION</u>			
2 Mortgage				58 Vehicle Payments or Leases			
3 HELOC				59 Insurance & License			
4 Real Estate Taxes				60 Gas, Oil, Ordinary Maint.			
5 Insurance home & umbrella				61 Parking			
6 Rent & Condo Fees				62 Repairs			
7 Maintenance & Security				63 520 Bridge & WA State Ferries			
8 Housecleaning				64	0	0	0
9				65 <u>HEALTH CARE</u>			
10				66 Insurance			
11	0	0	0	67 Co-pays & Uninsured Medical			
12 <u>UTILITIES</u>				68 Uninsured Dental			
13 Heat (Gas and Oil)				69 Counseling			
14 Electricity				70 Prescriptive Drugs			
15 Water, Sewer, Garbage				71			
16 Telephone				72	0	0	0
17 Cell Phone				73 <u>PERSONAL EXPENSES</u>			
18 Internet				74 Clothing/Accessories			
19 Cable				75 Dry Cleaning			
20				76 Personal Care, Cosmetics, Hair			
21	0	0	0	77 Clubs, Recreation			
22 <u>FOOD & SUPPLIES</u>				78 Education			
23 Food (+ Paper Goods, Cleaning, Etc.)				79 Books, Newspapers, Magazines			
24 Meals Eaten Out				80 Office Supplies, computer, postage			
25 Work Lunches				81 Pets to include food & Vet. bills			
26				82			
27	0	0	0	83 Gifts			
28 <u>CHILDREN</u>				84 Entertainment			
29 Allowance				85 Vacations			
30 Cell Phone				86	0	0	0
31 Clothing				87 <u>MISCELLANEOUS</u>			
32 Clubs & Rec.				88 Life and Disability Insurance			
33 Gifts for Friends				89 Bank & Credit Card Fees			
34 Medical Insurance				90 Donations			
35 Medical Un-Insured				91 Professional Fees			
36 Medical Dental				92 Cash			
37 Personal Expenses				93 Credit Card Debt			
38 Sitters				94			
39 School Expenses				95			
40 School Lunches				96			
41 Work Related Day Care				97			
42 Transportatior				98	0	0	0
43 Tuition				99 Monthly Totals	0	0	0
44				100 Notes:			
45				101			
46 <u>WHO PAYS WHICH EXPENSES TO BE DISCUSSED</u>				102			
47	0	0	0	103			
48 Notes:				104			
49				105			
50				106			
51				107			
52				108			
53				109			
54				110			
55				111			
56							

This schedule is an approximation intended for planning purposes only. It is not a substitute for your tax return. Please review with your tax advisor.

Estimated Post Divorce Monthly Budget

DRAFT

		Husband	Wife		Husband	Wife
1	HOUSING			57	TRANSPORTATION	
2	Mortgage			58	Vehicle Payments or Leases	
3	HELOC			59	Insurance & License	
4	Real Estate Taxes			60	Gas, Oil, Ordinary Maint.	
5	Insurance home & umbrella			61	Parking	
6	Rent & Condo Fees			62	Repairs	
7	Maintenance & Security			63	520 Bridge & WA State Ferries	
8	Housecleaning			64		0 0
9				65	HEALTH CARE	
10				66	Insurance	
11		0	0	67	Co-pays & Uninsured Medical	
12	UTILITIES			68	Uninsured Dental	
13	Heat (Gas and Oil)			69	Counseling	
14	Electricity			70	Prescriptive Drugs	
15	Water, Sewer, Garbage			71		
16	Telephone			72		0 0
17	Cell Phone			73	PERSONAL EXPENSES	
18	Internet			74	Clothing/Accessories	
19	Cable			75	Dry Cleaning	
20				76	Personal Care, Cosmetics, Hair	
21		0	0	77	Clubs, Recreation	
22	FOOD & SUPPLIES			78	Education	
23	Food (+ Paper Goods, Cleaning, Etc.)			79	Books, Newspapers, Magazines	
24	Meals Eaten Out			80	Office Supplies, computer, postage	
25	Work Lunches			81	Pets to include food & Vet. bills	
26				82		
27		0	0	83	Gifts	
28	CHILDREN			84	Entertainment	
	Total			85	Vacations	
29	Allowance	0		86		0 0
30	Cell Phone	0		87	MISCELLANEOUS	
31	Clothing	0		88	Life and Disability Insurance	
32	Clubs & Rec.	0		89	Bank & Credit Card Fees	
33	Gifts for Friends	0		90	Donations	
34	Medical Insurance	0		91	Professional Fees	
35	Medical Un-Insured	0		92	Cash	
36	Medical Dental	0		93	Credit Card Debt	
37	Personal Expenses	0		94		
38	Sitters	0		95		
39	School Expenses	0		96		
40	School Lunches	0		97		
41	Work Related Day Care	0		98		0 0
42	Transportation	0		99	Monthly Totals	0 0
43	Tuition	0		100	Notes:	
44		0		101		
45		0		102		
46	WHO PAYS WHICH EXPENSES TO BE DISCUSSED			103		
47		0	0	104		
48	Notes:			105		
49				106		
50				107		
51				108		
52				109		
53				110		
54				111		
55						
56						

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